ENROLMENT
The following charges apply to the enrolment process:

Enrolment Application
A $60.00 Administration Fee is to accompany the Enrolment Application/s for your child/ren. When received, this will become your ‘priority date’ on our enrolment application list.

Enrolment Acceptance Bond
An Enrolment Acceptance Bond of $300.00 per student is required to be paid at the time of accepting an offer of a place at the College. This bond will confirm the student’s enrolment and will be refunded in full when the student leaves the College, provided that appropriate notice of withdrawal (one term) is given and all outstanding monies are paid in full. Should the bond be paid and the student’s enrolment be cancelled, before commencing at the College, the bond will be forfeited.

FEES
Annual Tuition Fees

<table>
<thead>
<tr>
<th>Primary School</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Lower Primary Yrs T-3</td>
<td>$2,823.00</td>
<td></td>
</tr>
<tr>
<td>Upper Primary Yrs 4-5</td>
<td>$2,961.00</td>
<td></td>
</tr>
<tr>
<td>Middle School Yr 6</td>
<td>$3,122.00</td>
<td></td>
</tr>
<tr>
<td>Middle School Yr 7</td>
<td>$4,354.00</td>
<td></td>
</tr>
<tr>
<td>Middle/Senior School Yrs 8-12</td>
<td>$5,596.00</td>
<td></td>
</tr>
</tbody>
</table>

Fees cover the cost of tuition, stationery items, most curricular excursions and camps and swimming program fees. Fees do not include private instrument tuition.

Parents will be asked to contribute to/pay for the Senior School calculator, replacement stationery, noncompulsory school sport (usually after hours), special school performances, extra curricular activities such as Pedal Prix, non-compulsory overseas and interstate trips and a contribution towards transport costs for any other off campus non-compulsory activities.

Sibling Discounts
20% for the second child, 35% for the third child and 75% for the fourth and subsequent children. The oldest child is treated as child one for the purpose of calculating sibling discounts. Siblings are students enrolled by the same parents/carers responsible for the payment of fees.

Payment of Fees and Charges
Fees and charges are levied for the full year at the beginning of the school year. Fee statements are issued each term for your records.

There are two payment options:
1. Parents may elect to pay the full year in advance for which there is a discount of 3% on the tuition fee if paid by cash, cheque or direct deposit or 1.5% if paid by credit card.
   This discount applies only if fees are paid in full by 19 February 2016.
2. Payment over the school year by direct debit agreement through the College’s PaySmart system.

Any other method of payment requires the approval of the Business Manager.

Senior student programs finish prior to other year levels. This is the result of the completion of a full year tuition program and the full year fee is still required to be paid.

Account in Good Standing
An account is in ‘good standing’ when:
- All fees and charges are paid in full at the beginning of each year or at any other time that the student commences at the college; or
- There is a direct debit agreement in place which covers the fees over a whole year and there have been no breaches in that agreement; or
- Any other approved arrangement is in place and there have been no breaches in that arrangement.

Students are not eligible to participate in extra curricular activities such as camps and excursions unless the account is in ‘good standing’.

Where an account is not in ‘good standing’ action will be taken to rectify the situation.
LEVIES
In addition to tuition fees the College charges the following levies:

ICT Levy
An annual ICT levy of $75.00 per Primary student and $200.00 per Middle/Senior student is payable. This levy enables the College to develop and maintain the infrastructure necessary to provide reliable and efficient network connections for the student iPads and other networked devices. This levy will appear separately on the annual statement.

Year 6 Canberra Trip
All students in Year 6 are required to attend a Federal Government subsidised trip to Canberra as part of their formal education program in that year. The cost of $450.00 per student, which is in addition to the tuition fee, is levied at the beginning of the year and will appear separately on the annual statement.

Subject Levies
Due to the high cost of running some Senior School subjects, a levy will be charged to students who choose to take those subjects. Levies will be published in subject selection information if applicable.

Inter-Campus Bus Levy
The College provides a bus service between the two campuses to assist parents in getting their children to and from school. We also provide a mini-bus service between our Palmerston Campus and St Andrew Campus in Leanyer. Priority is given to parents with children at both campuses or who have children attending both St Andrew and Good Shepherd. Parents wishing to use this service will be required to pay the appropriate intercampus levy and students will be required to present a pass in order to get on the bus. Please contact the College Office if you wish to use this service.

One trip per day, morning or afternoon per term $55.00 inc. GST
Two trips per day, morning and afternoon per term $110.00 inc. GST

Building Fund Donation
A tax deductible voluntary building fund donation of $200.00 per family is included on the annual statement. Whilst voluntary, parents are asked to give consideration to supporting the future development of facilities in the College by paying the levy.

GENERAL INFORMATION
Temporary Fee Assistance (TFA)
Good Shepherd Lutheran College attempts to keep fees affordable and consistent with other non-government schools in Darwin. However, it is recognised that some parents may find it difficult to meet the cost of sending their children to the College. Parents who feel the fees are beyond their means may qualify for a TFA. Application forms are available from the College Office. Parents are encouraged to contact the College before contemplating withdrawal from the school.

VET AND WORK READY FEES FOR 2016
Tuition Fees
Senior School students who are absent from the College for one or more days each week doing VET or Work Ready programs are still counted as full time students.

It is inappropriate to give a full fee remission based on the number of days attending because the College has employed specialist staff to oversee and administer students doing these programs, and these costs must ultimately be recovered from fees. However in recognition that less College resources are being utilised by students when they are not attending, the following reduction in College fees will apply for students who are absent on a regular basis taking part in these programs:
- Where a student is absent on one day each week only, no discount will be offered
- Where a student is absent on 2 days each week, a 25% discount on the applicable daily rate for the 2 days absent.
- Where a student is absent on 3 days each week, a 25% discount on the applicable daily rate for the 3 days absent.

The daily rate is determined by dividing the annual fee by 200.

The fee payable in 2016 will be as follows:

<table>
<thead>
<tr>
<th>Absence</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>One day off campus</td>
<td>$5,596.00</td>
</tr>
<tr>
<td>Two days off campus</td>
<td>$5,036.40 (discount $559.60)</td>
</tr>
<tr>
<td>Three days off campus</td>
<td>$4,756.60 (discount $839.40)</td>
</tr>
</tbody>
</table>

The fee applies from the date that a student commences VET or a Work Ready program and will not be made retrospectively.